

# ARCHWAY NORTH PHOENIX

A GREAT HEARTS ACADEMY



## NEWSLETTER

January 16, 2026

### Important Dates

Jan 19<sup>th</sup>

School Closed  
MLK/Civil Rights  
Day

Jan 23<sup>rd</sup>

100<sup>th</sup> Day of School

Jan 24<sup>th</sup>

Daddy/Daughter  
Dance

Jan 30<sup>th</sup>

Wear Spirit Shirts

Feb 6<sup>th</sup>

Half-Day  
Noon Dismissal

Feb 16<sup>th</sup>

No School -  
President's Day

Office Hours

M/T/TH/F  
7:30AM - 3:30PM  
Wednesday  
7:30AM - 2:00PM



### *The Daddy-Daughter Dance: Enchanted Forest*

We are looking for volunteers to help bring this magical evening to life on January 24<sup>th</sup> from 6-9pm. We need help with decorating, setup, food donations, serving, and cleanup. Whether you can give your time or contribute a food item, your support helps turn our campus into a glowing forest filled with wonder and joy. Thank you for helping the magic grow! Sign up to attend included in the link below.

Every helping hand adds a little more magic-and together we can make this an unforgettable night for our families.

**Volunteer, Attend & Donate Food Sign-Up**

### A Note from ESS Department

Special Education records (including placement records, final enrollment in referrals, evaluations, testing program) are destroyed four (4) years after the fiscal year in which a student has withdrawn, transferred, or been exited from enrollment at Archway Classical Academy North Phoenix (ANP). Special Education Census records will be destroyed five (5) years after records are created or received. This year, ANP will be destroying the records of students who were withdrawn, transferred, or exited from enrollment at ANP in the 2020-2021 school year or earlier. If your student withdrew, transferred, or exited from ANP during or prior to the 2020-2021 school year, files will be destroyed on the last day of the 2025-2026 school year, and this serves as notice. If you are a parent or student and need a copy of your student's special education records for any reason before they are destroyed (e.g., social security benefits), please contact Kerry Duclos or Jean Page in the Special Education department at 602-996-4355 or [kduclos@archwaynorthphoenix.org](mailto:kduclos@archwaynorthphoenix.org) ; [jpage@archwaynorthphoenix.org](mailto:jpage@archwaynorthphoenix.org) before the destruction date.

Join us on Social Media!



## Academy Giving

We are honored to partner with our families through our annual campaigns:

Community Investment campaign and Arizona Public Tax Credit drive.

**Jackie Curtis** our Family Giving & Community Engagement Officer, will be happy to answer any questions.

## Academy Giving Funding Update

Thanks to the generosity of our community, we're off to a strong start in second semester! As of **January 14th, we've reached 71% of our budgeted Community Investment goal with 33% family participation**, and our **Tax Credit Drive is right on track with 35% of our budgeted goal received.**

Haven't made your Community Investment gift or redirected your **AZ Public School Tax Credit** yet? There's still time! These gifts directly support our school budget and help provide incredible opportunities for our scholars.

**With six months left, every family's contribution makes a BIG difference.  
Let's finish strong together!**

[Learn more and make your gift today](#)

Questions? Contact our Family Giving Officer, Jackie Curtis, at [jcurtis@archwaynorthphoenix.org](mailto:jcurtis@archwaynorthphoenix.org)

**Thank you for being such an important part of our ANP family! ❤️**



## WE'RE HIRING!

Archway North Phoenix (K-5) is hiring a full-time Registrar to support our front office, student enrollment, and outreach efforts. This role is responsible for managing student enrollment and records, maintaining compliance with Arizona Department of Education requirements, and assisting with proactive outreach to secure new enrollment through family communication, events, and follow-up. The ideal candidate is highly organized, detail-oriented, bilingual in Spanish, and thrives in a fast-paced, mission-driven school environment. This position works closely with the Office Manager and Headmaster and plays a key role in ensuring accurate data, strong enrollment, and a positive experience for current and prospective families at Archway North Phoenix.

**If you are interested, please email both Ms. Helm and Ms. Lund:**

**Kathy Lund** [Kathy.Lund@greathearts.org](mailto:Kathy.Lund@greathearts.org)

**Theresa Helm** [Terrie.Helm@greathearts.org](mailto:Terrie.Helm@greathearts.org)



# EVENTS

## Celebrating the 100th Day of School!



We are excited to celebrate the 100th day of school on **January 23rd** by having scholars dress up as if they are 100 years old! From gray hair and suspenders to pearls, this fun tradition helps students mark an important milestone in the school year while reinforcing number sense and creativity. We look forward to lots of laughs, learning, and “100-year-old” wisdom as we celebrate how far we’ve come together! This will be a full dress day but please have your scholars wear appropriate shoes for recess and PE.

### ANP Spring and Summer Break Camps

Argonauts Spring Break Camp - March 9-11 8am-3pm (lunch provided on Wednesday)

Summer Camp Session 1: May 18-22 | M-Th 12-4pm, F 8am-3pm (bring your own lunch)

Summer Camp Session 2: May 25-29 | 8am-3pm (lunch provided Mondays and Fridays)

Summer Camp Session 3: June 29-July 3 | 8am-3pm (lunch provided Mondays and Fridays)

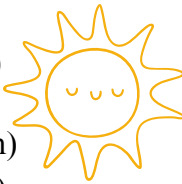
Summer Camp Session 4: July 6-10 | 8am-3pm (lunch provided Mondays and Fridays)

Summer Camp Session 5: July 13-17 | 8am-3pm (lunch provided Mondays and Fridays)

Summer Camp Session 6: July 20-24 | 8am-3pm (lunch provided Mondays and Fridays)

[Register Here](#)

Questions? [Dwaugh@archwaynorthphoenix.org](mailto:Dwaugh@archwaynorthphoenix.org)



Do you know someone who would be a great teacher for Great Hearts? Encourage them to attend our upcoming Hiring Event on Saturday, January 31<sup>st</sup>! Share this [link](#) with them to register and attend!

# Parent Service Organization



## A Special Thank You & Shout-Out



*A heartfelt thank you to Roxana Harames for planning, cooking, and flawlessly executing this year's Holiday Luncheon. She consistently brings thoughtful ideas, creativity, and incredible follow-through - transforming each luncheon into something truly special. With care, intention, and an impressive ability to elevate an event on a small budget, she once again raised the Holiday Luncheon into an amazing experience for our teachers and staff.*

*Thank you, Roxana, for sharing your time, talents, and heart with our community—we are so grateful for all that you do!*

## Yearbook Pre-Order - Time Is Running Out!

Snag your ANP Yearbook before prices go up! Pre-order by March 31st to lock in current pricing.

Soft Cover: \$36.66 (before tax)

Hard Cover: \$43.64 (before tax)

Every yearbook includes 2 FREE custom pages you can design with your scholar's favorite memories—make it truly their own! Printed through TreeRing, which plants a tree for every book sold—eco-friendly and meaningful.

[Order Here](#)

## My Hot Lunchbox

We're excited to share that Spinato's is now available for Friday Hot Lunch! We also want to clarify that Jason's Deli was removed due to a scheduling issue. We are actively working to bring it back on Tuesdays and appreciate your patience while this is being resolved. Thank you for your understanding, and we're hopeful to have Jason's Deli back on the schedule soon!

For additional information, visit [PSO lunch website](#).

## Meetup: Uptown Jungle

January 19th at 10:00 AM – 7:00 PM

Uptown Jungle

10630 N. 32nd St Phoenix, AZ 85032

Join us for a day of fun, play, and connection! Come anytime between 10AM-7PM! All ages welcome!

**\*Remember for all volunteering, you must be Raptor verified. Every year if you plan on volunteering on campus for any reason you must complete a raptor application.\***

[Raptor Link](#)



## MORNING DROP-OFF

Student drop-off is 7:40-8:00am



Please follow car line procedure for the safety of all staff and children. Pull into northern most campus entrance, off 32nd street. Traffic will flow all the way around the field and back to north side for drop off & pick-up. Please do not exit your car, faculty will assist those students who need help. Drop-off ends at 8am. **Students should be in their classrooms, seated, and ready to learn by 8am.** If arriving after 8am, parents will escort student into the front office to be signed in late.



**Please Do Not Use the Elks Club Parking Lot unless you are an Elks member. Please Do Not Use the church parking lots. Please get in line and we will all get dismissed in a timely manner.**



### Dismissal Times

M, T, TH, F

Archway 3:00PM

Prep 3:30PM

**Wednesday**

Archway 1:30PM

Prep 1:15PM



## New Traffic Map

**Archway:** Must enter the school by heading south on 32<sup>nd</sup> street in order to turn right into the school. **NO LEFT TURNS** will be available.

**Prep:** Must proceed south on 32<sup>nd</sup> street past the school to Thunderbird. Make a right onto Thunderbird and then a right onto 31<sup>st</sup> street. Take 31<sup>st</sup> street to Hearn Rd. Make a right and enter the school on the left. No stopping on Hearn.

**All traffic must make a right when exiting the school.**

**32<sup>ND</sup> STREET UNDER CONSTRUCTION**

Should you have any questions or concerns please reach out.

We are all in this together.

Let's Make it a Great Year Argonauts!



# SCHOOL GUIDELINES



## ATTENDANCE

It is the responsibility of the parent/guardian to email the school before 8:00AM to report an absence. Students will be recorded as having an unexcused absence if no email is sent. Ten consecutive unexcused absence days will automatically result in the withdrawal of the student. Please read the [Parent Handbook](#) for more detailed information on our absence policy, or call the office if you have any questions.

To report an absence please email: [attendance@archwaynorthphoenix.org](mailto:attendance@archwaynorthphoenix.org)

## TARDINESS

Students who arrive after 8am will be considered tardy. **If you arrive past the time the North lobby doors are closed, the parent/guardian must sign the student in at the front office.** Persistent tardiness is highly disruptive of instruction and undermines student morale. On the 5th occasion of an unexcused tardy in a quarter we notify the parents by a letter home. If the student continues to accumulate tardies, our Dean of Students will be in touch to discuss possible concerns. If problem persists parents will be required to come in person for a meeting with the leadership team to discuss a solution.

## EARLY STUDENT PICK UP

Students that need to be picked up early for appointments must be picked up in the main office no later than 2:30pm on full days, 1:00pm on early release days, and 11:30 on half days. **We do not release students the last 1/2 hour of class.**

## LATE PICK-UP

Please be prompt when picking up your students at dismissal time. Parents are granted a 30-minute window after dismissal. After that, parents will be charged \$1 for every minute each scholar is pick up late.

## PLACARD FOR PICK UP

Placards are required every day for every pick up. Parents are responsible to print and provide these to any individuals you have designated to pick up your scholar.

## STAFF COMMUNICATION

Because teachers need to have their attention on scholars during the school day, it is our policy to give our staff 24 business hours to respond to parent emails/concerns (e.g.: If you email a teacher on Friday afternoon they would have until Monday afternoon to respond). There are times when a staff member is absent, or may have missed an email in their spam folder. If you do not hear back from your scholar's teacher within 24 hours, please contact Mr. Taylor or the front office so we can expedite your concern.

## HOMEWORK POLICY

While we believe in the practice of homework at ANP, we want our students to have balance in their home and family life. If it takes your scholar longer than the allotted time (see homework policy for times) to complete their work, contact the teacher via email or written note on the assignment. This will help guide the teacher in planning a lesson to re visit with the class or give your scholar individualized attention for mastery.

## FORGOTTEN ITEMS POLICY

For the security of our students and faculty, the office staff cannot continuously leave the front desk to deliver forgotten lunches, water bottles, or homework and interrupt the classroom learning environment. DoorDash, Uber Eats, Grubhub, and similar delivery services are not permitted to deliver for students. Students are not allowed to re-enter the school after they have been picked up to retrieve forgotten books, lunchboxes, homework, etc. **Both of these policies are being put into place for the safety of students and also to increase the virtue of responsibility in our students.**

# Grade Level Newsletters



## Kindergarten Newsletter

**KA Ms. Perez & Ms. Tibke**

**KB Ms. Prieto & Ms. Schneckloth**

**KC Ms. Scaggs & Ms. Watkins**

**KD Ms. Sneed & Ms. Ostash**

## First Grade Newsletter

**1A Ms. Mikesell & Ms. Spencer**

**1B Ms. Layton & Ms. Mayhew**

**1C Ms. Walchli Leonard & Ms. Leahy**

**1D Ms. Reformat & Ms. Hernandez**

## Second Grade Newsletter

**2A Ms. Herrier & Ms. Rainaldi**

**2B Ms. Alexander & Ms. Molina**

**2C Ms. Gianforte & Ms. Mikesell**

**2D Ms. Gregg & Ms. Pavlik**

## Third Grade Newsletter

**3A Ms. Toscas & Ms. Forsyth**

**3B Ms. Nash & Mr. Messana**

**3C Ms. Daab & Ms. Allan**

**3D Ms. O'Neal & Mr. MacDonald**

## Fourth Grade Newsletter

**4A Ms. Jones & Ms. Lund**

**4B Ms. Johnson & Ms. Gardner**

**4C Ms. Robb & Mr. Ohre**

**4D Ms. Nelson & Ms. GiGi**

## Fifth Grade Newsletter

**5A Mr. Finnson & Mr. Mayhew**

**5B Mr. Seeliger & Ms. Madsen**

**5C Ms. Herman & Mr. Maloney**

**5D Ms. Knopf & Ms. Higgins**