

# ARCHWAY NORTH PHOENIX

A GREAT HEARTS ACADEMY



## NEWSLETTER

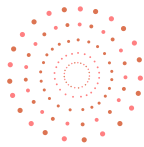
August 15, 2025



*"Education is not the filling of a pail, but the lighting of a fire."  
– William Butler Yeats*



Special shout out Thank you to our Koury Family for donating neck cooling devices for our faculty to wear during dismissal to help keep them cool! We appreciate such a thoughtful gesture!



### DON'T FORGET

If you haven't had the chance to take care of your students consumable fee, please follow this link:

[Classroom Materials \(Consumables\)](#)

This pays for the workbooks they write and mark in class and also includes the field trip & enrichment fee. This provides each student an opportunity to attend two field trips per school year. Trips vary every year and have included the Science Museum, Phoenix Zoo, and Desert Botanical Garden. We also bring enrichment programs to campus like the Hampstead Stage Company, the Herpetological Society and "George Washington".



## KINDERGARTEN FAMILIES

**REMEMBER:** If you registered for Full Day Kindergarten you need to set up your tuition payment on the parent payment portal. Follow this [link](#) to make your payment. Your student will move to half-day if tuition is not received by August 18th.

### Important Dates

**August 28th**

Back to School Night

**September 1st**

No School - Labor Day

**September 4th**

Headmaster Chat  
Kinder & First Families

**September 8-12**

Annual Campaign  
Kick-Off

**September 10th**

Spirit Shirt Day

**September 17th**

Half Day-  
Noon Dismissal

**September 18th**

Spalding Night

**Office Hours**

M/T/TH/F

7:30AM - 3:30PM

Wednesday

7:30AM - 2:00PM

Join us on Social Media!



## Academy Giving

As we kick off a new school year we are honored to partner with our families through our annual campaigns:

Community Investment campaign

and

Arizona Public Tax Credit drive.

**Jackie Curtis**, Family Giving & Community Engagement Officer, will be happy to answer any questions.

## First Week: DONE!

We hope everyone is settling in smoothly and finding their rhythm for a fantastic school year. A heartfelt thank you to the many families who have already renewed their monthly gift or made a one-time [Community Investment](#) contribution for the 2025–2026 school year. Your continued support truly makes everything we do possible.

If you haven't had a chance yet, now is the perfect time to make your Community Investment gift. Your generosity -along with your [Tax Credit contribution](#) - directly supports the exceptional education and enriching student experience that set Great Hearts apart.

Questions?

Contact Jackie Curtis, Family Giving Officer, at (602) 404-7414 or [jcurtis@archwaynorthphoenix.org](mailto:jcurtis@archwaynorthphoenix.org).

**Thank you for your partnership -  
we're excited for a great year ahead!**



## We need your help!

Starting on August 18th, the 2025-26 ESEA (Elementary and Secondary Education Act) form will be available on your enrollment parent portal to complete. Please complete the ESEA form for **each** student for the 2025–2026 school year. Your participation—regardless of eligibility—helps secure funding for:

- Tutoring & academic support
- Technology upgrades
- Teacher training & facility improvements



Instructions on how to complete this form will be sent on Monday, August 18th, 2025.

If our campus achieves a completion rate of 98% or higher, all students will earn a free dress day. If we do not reach the 98% goal, the grade level with the highest completion rate will be awarded a free dress day instead. The date for the free dress day will be announced at a later time. We have until August 25<sup>th</sup> to reach our goal!

All information is confidential. Thank you for taking a moment to support our school!



In our ongoing efforts to ensure the safety and security of our students, we are implementing a new student pick-up procedure going into effect this year. Great Hearts Campuses across the valley have been using this system and love the improved security measures it offers.

#### **New Security Process for Student Pick-Up:**

Each Family will print out their own CURB Pick-Up placard to pick-up their child. In addition to the student's name the card will now have a large QR code in one corner. This will speed up the process for calling students down at dismissal and has the added security measure that if your pickup situation should ever change for your student, the QR code can be immediately deactivated and a new one issued. You would then need to print a new placard for your family. **You will need this every single day starting the first day of school for your student.**

#### **Please follow the instructions below to print your CURB Placard:**

1. Go to the enrollment portal at [greathearts.schoolaxis.com](http://greathearts.schoolaxis.com) and log in to your account. This is the same account you use to enroll/re-enroll every year.
2. Scroll down to bottom of home page that shows up immediately when you log in.
3. In the "Pick-up Placards" box it will have "Archway North Phoenix."
4. Click on it and it will open a new tab with your document
5. Print right from that screen. **Every person picking up your student will need a copy of this placard.** You may also save it to your computer and share the document digitally for those of you using our walk-up gate.

QR Codes can be presented on your phone at walk-up gate only. You must have a placard in your window for car pick up. If you do not have a placard you will be required to PARK and present your driver's license in the front office to pick up your child. Starting the first day of school, all individuals picking up students from school must follow these updated procedures.



**Teddy  
Smith [3C]**

**Remember the first few weeks may be more chaotic as we all resume our routines, please know that this too shall pass. We appreciate your cooperation and support as we implement this improved security protocol. If you have any questions, please do not hesitate to contact us at 602-996-4355.**

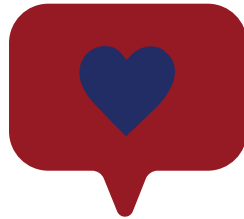
# REMINDER



Spirit shirts are only worn the last Friday of the month or special designated days throughout the year.



There is no access to a microwave in the lunch room. Our PSO runs the lunch program and are only there to distribute ordered meals, they do not have a way to re-heat meals.



## Kinder and 1st Grade Families:

You are invited to join the first Headmaster Chat of the 25-26 school year. We will be meeting in the library from 8:15-9:15, Thursday, September 4<sup>th</sup>. Come hear from our Headmaster Mr. Taylor, one of our kindergarten teachers, Ms. Perez and one of our 1<sup>st</sup> grade teachers, Ms. Mikesell. We look forward to seeing you Thursday and hearing any questions you may have.



## Extracurricular Clubs

Clubs are a fantastic way for scholars to make new friends, play fun games, and/or learn something new! They run after school from 3:30-4:30pm M/T/TH/F and 1:30-3pm on Wednesdays in 8-week sessions (unless otherwise noted). We hope you will join us for an extra-curricular this year! Registration will open up prior to the next quarter beginning. Flyers and emails will be sent home with details on all new club offerings. In addition to the clubs you see below, you may also register for Argonauts Fall, Winter, and Spring Break Sports and Fun Camps. [Register Here](#)

**Mondays:** Team Sports Club (1st-5th Grade); Chess Club (K-5th Grade) Q1 & Q2\*; Board Games Club (K-5th)

**Tuesdays:** Best PE Games Club (K-5th Grade); Sketch and Draw Club (1st-2nd Grade); Typing Club (3rd-5th Grade); Improv Theatre Games Club (2nd-5th Grade)

**Wednesdays:** Volleyball Club (K-5th Grade)

**Thursdays:** Dodgeball Club (2nd-5th Grade); Musical Theatre Appreciation Club (2nd-5th Grade); Clay Club (3rd-5th Grade)

**Fridays:** Kickball and Wiffleball Club (1st-5th Grade); Art Play Club (1st-2nd Grade); Dungeons and Dragons Club (3rd-5th Grade)

Fall Break Camp (Oct. 13-15)

Winter Break Camp (Session 1 Dec. 17-19; Session 2 Dec. 29-31 and Jan. 2; Session 3 Jan. 5-9)

Spring Break Camp (Mar. 9-11)

Questions? [Dwaugh@archwaynorthphoenix.org](mailto:Dwaugh@archwaynorthphoenix.org) | Pricing & more info available online

\*Clubs run quarterly except for Chess Club



# DROP-OFF AND PICK-UP: WHAT YOU NEED TO KNOW!



## MORNING DROP-OFF Student drop-off is 7:40-8:00am



Please follow car line procedure for the safety of all staff and children. Pull into northern most campus entrance, off 32nd street. Traffic will flow all the way around the field and back to north side for drop off & pick-up. Please do not exit your car, faculty will assist those students who need help. Drop-off ends at 8am. **Students should be in their classrooms, seated, and ready to learn by 8am.** If arriving after 8am, parents will escort student into the front office to be signed in late.

## DISMISSAL

**\*Please be sure to have your placard with students name clearly displayed\***

**Monday, Tuesday, Thursday, & Friday:** ARCHWAY use both lanes until 3:20pm, then must be in ARCHWAY only lanes so PREP traffic is not blocked.

**Wednesday:** ARCHWAY Traffic please do not enter campus until 1:20. If you have PREP/ARCHWAY Sibling pick up, do not enter campus until 1:30. Prep sibling pick up will still take place on the PREP side. **If you are coming across the crosswalk on the Prep side please follow the directions of the Prep teachers guiding the foot traffic across the crosswalk. Please use the crosswalk with the crossing guard only.**



Watch the Video  
for more details.

Use the QR Code  
above or click this  
[LINK.](#)

**NEW!**

If you are bringing your furry friends with you at drop off and pick-up, please have your pets secured in the car to prevent from jumping out and keeping our staff, scholars, and volunteers safe

## Dismissal Times

**M, T, TH, F**

Archway 3:00PM

Prep 3:30PM

**Wednesday**

Archway 1:30PM

Prep 1:15PM

■ Archway

■ Prep



**Please Do Not Use the Elks Club Parking Lot unless you are an Elks member. Please Do Not Use the church parking lots. Please get in line and we will all get dismissed in a timely manner.**



## Argonaut Parent Community

Three things you can do to help us keep your students safe and our traffic flowing:

**Please watch the traffic video** – Link above

**Read all communications coming home** – from your students' teachers & the family newsletter

**Please follow the rules and be patient** – Especially the first two weeks of school, drop-off and pick up will take a long time while everyone learns and before all the after school clubs start. Please do not try to cheat the system and drop off at random curbs and in the neighborhood. Trust the process and follow directions.

**Should you have any questions or concerns please reach out.**

**We are all in this together.**

**Let's Make it a Great Year Argonauts!**

# Parent Service Organization

## My Hot Lunchbox

Hot lunch starts next week! Be sure to check out the new line up and options! There are a variety of perks, including ordering from an app on your phone or ordering by noon the day before. For additional information, visit [PSO lunch website](#).



## Summer Fun Isn't Over Yet

Join your fellow scholars for our last summer meetup: Back to School Splash Bash  
Saturday, August 24th | 1–6 PM  
Bring your friends, towels, and lots of energy!



## 2025–2026 Sponsorships Are Open

Got a business (or know someone who does)? Support ANP and get your name out there! We have 2 ways to sponsor:

### Field Day Shirts:

A student favorite! Logo on every shirt. \$400, commit and drop off check by 10/3

### Movie Night Popcorn:

Interested? Send an email to [info@anppso.org](mailto:info@anppso.org).



## Used Uniform Sale

The PSO is hosting another used uniform sale on August 28<sup>th</sup> during the “Back to School Night” for parents. They will be located in the Archway Lobby. See you there!



## Volunteer Opportunities

Consider volunteering or contributing to Campus Donation needs, see the opportunities below:

1. Nurse Donations - Consider picking up some of the nurse station necessities while you are out. Please [sign up here](#)
2. Vision and Hearing Screening Volunteers - We need volunteers to help our nurses with vision and hearing screenings. This is a wonderful way to support our students' health. Please [sign up here](#)
3. Forgotten Lunch Donations - Help us keep our pantry stocked for students who have forgotten their lunch. We want to ensure no student goes hungry, and we count on your generous donations to make that happen. Please [sign up here](#)



**\*Remember for all volunteering, you must be Raptor verified. Every year if you plan on volunteering on campus for any reason you must complete a raptor application.\***

[Raptor Link](#)



# SCHOOL GUIDELINES



## ATTENDANCE

It is the responsibility of the parent/guardian to email the school before 8:00AM to report an absence. Students will be recorded as having an unexcused absence if no email is sent. Ten consecutive unexcused absence days will automatically result in the withdrawal of the student. Please read the [Parent Handbook](#) for more detailed information on our absence policy, or call the office if you have any questions.

To report an absence please email: [attendance@archwaynorthphoenix.org](mailto:attendance@archwaynorthphoenix.org)

## TARDINESS

Students who arrive after 8am will be considered tardy. **If you arrive past the time the North lobby doors are closed, the parent/guardian must sign the student in at the front office.** Persistent tardiness is highly disruptive of instruction and undermines student morale. On the 5th occasion of an unexcused tardy in a quarter we notify the parents by a letter home. If the student continues to accumulate tardies, our Dean of Students will be in touch to discuss possible concerns. If problem persists parents will be required to come in person for a meeting with the leadership team to discuss a solution.

## EARLY STUDENT PICK UP

Students that need to be picked up early for appointments must be picked up in the main office no later than 2:30pm on full days, 1:00pm on early release days, and 11:30 on half days. **We do not release students the last 1/2 hour of class.**

## LATE PICK-UP

Please be prompt when picking up your students at dismissal time. Parents are granted a 30-minute window after dismissal. After that, parents will be charged \$1 for every minute each scholar is pick up late.

## PLACARD FOR PICK UP

Placards are required every day for every pick up. Parents are responsible to print and provide these to any individuals you have designated to pick up your scholar.

## STAFF COMMUNICATION

Because teachers need to have their attention on scholars during the school day, it is our policy to give our staff 24 business hours to respond to parent emails/concerns (e.g.: If you email a teacher on Friday afternoon they would have until Monday afternoon to respond). There are times when a staff member is absent, or may have missed an email in their spam folder. If you do not hear back from your scholar's teacher within 24 hours, please contact Mr. Taylor or the front office so we can expedite your concern.

## HOMEWORK POLICY

While we believe in the practice of homework at ANP, we want our students to have balance in their home and family life. If it takes your scholar longer than the allotted time (see homework policy for times) to complete their work, contact the teacher via email or written note on the assignment. This will help guide the teacher in planning a lesson to re visit with the class or give your scholar individualized attention for mastery.

## FORGOTTEN ITEMS POLICY

For the security of our students and faculty, the office staff cannot continuously leave the front desk to deliver forgotten lunches, water bottles, or homework and interrupt the classroom learning environment. DoorDash, Uber Eats, Grubhub, and similar delivery services are not permitted to deliver for students. Students are not allowed to re-enter the school after they have been picked up to retrieve forgotten books, lunchboxes, homework, etc. **Both of these policies are being put into place for the safety of students and also to increase the virtue of responsibility in our students.**

# Grade Level Newsletters



## Kindergarten Newsletter

**KA Ms. Perez & Ms. Tibke**

**KB Ms. Prieto & Ms. Manley**

**KC Ms. Scaggs & Ms. Watkins**

**KD Ms. Sneed & Ms. Ostash**

## First Grade Newsletter

**1A Ms. Mikesell & Ms. Spencer**

**1B Ms. Layton & Ms. Mayhew**

**1C Ms. Walchli Leonard & Ms. Leahy**

**1D Ms. Refermat & Ms. Hernandez**

## Second Grade Newsletter

**2A Ms. Herrier & Ms. Rainaldi**

**2B Ms. Alexander & Ms. Molina**

**2C Ms. Gianforte & Ms. Mikesell**

**2D Ms. Gregg & Ms. Pavlik**

## Third Grade Newsletter

**3A Ms. Toscas & Ms. Forsyth**

**3B Nash & Mr. Messana**

**3C Ms. Daab & Mr. Sanchez**

**3D Ms. O'Neal & Mr. MacDonald**

## Fourth Grade Newsletter

**4A Ms. Jones & Ms. Lund**

**4B Ms. Johnson & Ms. Gardner**

**4C Ms. Robb & Mr. Ohre**

**4D Ms. Nelson & Ms. GiGi**

## Fifth Grade Newsletter

**5A Mr. Finnson & Mr. Mayhew**

**5B Mr. Seeliger & Ms. Randle**

**5C Ms. Herman & Mr. Maloney**

**5D Ms. Knopf & Ms. Higgins**