

### **ANP Late Pickup Policy – Regular & Early Release (Wednesdays) Dismissal**

Students who are not picked up by 3:30 pm (2:30 on early release Wednesdays) will be escorted to the Dean of Students office located in the K-4 building where parents will be contacted by phone. When late for pick-up, parents will be required to park, enter the east lobby to sign their children out, and go to the appropriate location within the K-4 building to pick up their students. We do understand that there are extenuating circumstances surrounding an occasional late pick-up. However, we do not have the resources to watch children in these occasions. A \$1/minute charge will begin at 3:40 pm. Parents picking up after this time will be expected to pay the charge. If parents are unable to be reached and children are not picked up by 4:00 pm (3:00 pm on early release Wednesdays), the local police will be contacted and children will be placed in their custody to contact parents.

### **ANP Late Pickup Policy – Tutoring Dismissal**

Students who are not picked up by 4:00 pm will be escorted to the Dean of Students office located in the K-4 building where parents will be contacted by phone. When late for pick-up, parents will be required to park, enter the east lobby to sign their children out, and go to the appropriate location within the K-4 building to pick up their students. We do understand that there are extenuating circumstances surrounding an occasional late pick-up. However, we do not have the resources to watch children in these occasions. A \$1/minute charge will begin at 4:10 pm. Parents picking up after this time will be expected to pay the charge. If parents are unable to be reached and children are not picked up by 4:30 pm, the local police will be contacted and children will be placed in their custody to contact parents.

### **ANP Late Pickup Policy – After school-club Dismissal**

Dismissal time for after school clubs is 4:30 pm. Students will be escorted by their club leader to the north side of the K-4 building for parent pick-up. Parents may either park and walk up or drive up and are expected to show their blue cards. If a student is not picked up by 4:45 pm, the club leader will contact the parents directly. We do understand that there are extenuating circumstances surrounding an occasional late pick-up. However, if repeated instances of late pick-up occur, parents will be requested to withdraw their student from the club. No refund will be awarded in this situation.